



## PRIVACY POLICY

### Weiner Leó National Chamber Music Competition 2023

This privacy policy contains information about data processing in connection with the organization of the Weiner Leó National Chamber Music Competition (hereinafter referred to as: Chamber Music Competition) to be held in 2023, in order to provide the widest array of information possible on the processing of personal data.

**Data controller:** **Liszt Ferenc Academy of Music** (seat: Liszt Ferenc Square 8, Budapest 1061; represented by: Dr. Andrea Vigh, President and Zoltán László Szentgyörgyvölgyi, Chancellor; web: [lfze.hu/contact-us](http://lfze.hu/contact-us), hereinafter referred to as: University), the organizer of the Chamber Music Competition.

The University, as data controller, shall make all efforts regarding the Chamber Music Competition to comply with the stipulations of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (general data protection regulation, hereinafter referred to as GDPR), and Act CXII of 2011 on the right of informational self-determination and freedom of information (hereinafter referred to as Infotv.) and other related legal regulations.

The University's data protection officer: dr. Eva Kujalek, data protection officer (e-mail: [adatkezeles@zeneakademia.hu](mailto:adatkezeles@zeneakademia.hu), further contact details of the data protection officer: [lfze.hu/privacy-policy](http://lfze.hu/privacy-policy)).

#### I. Information concerning the data processing:

The purpose of data processing:	Ensuring the application for the Chamber Music Competition, organizing the Chamber Music Competition according to the necessary standards.
The legal basis of the data processing:	The voluntary, explicit consent of the concerned (Article 6 section (1) point a) of the GDPR).
Categories of data subjects:	Members of the ensembles applying for the Chamber Music Competition (hereinafter referred to as: Ensemble(s)).
Categories of personal data:	The following data of the members of the ensembles applying for the Chamber Music Competition: a) name (purpose: identifying the applicant); b) instrument (purpose: necessary for the organization of the Chamber Music Competition); c) place and date of birth (purpose: necessary to identify the applicant and to confirm compliance with the application criteria); d) nationality (purpose: necessary for the organization of the Chamber Music Competition); e) name and number of the document certifying nationality



	<p>(purpose: necessary for the organization of the Chamber Music Competition);</p> <p>f) e-mail address (purpose: data necessary for keeping contact during the Master Class);</p> <p>g) phone number (purpose: data necessary for keeping contact during the Master Class).</p> <p>In the case of the application of non-Hungarian nationals:</p> <p>a) enrolment certificate verifying student status at a Hungarian institution (purpose: necessary to confirm compliance with the application criteria);</p> <p>b) copy of the diploma certificate in the case of applicants having a qualification (purpose: necessary to confirm compliance with the application criteria);</p> <p>Contestants under the age of 18 are required to submit the name and signature of their legal guardian.<sup>1</sup></p> <p>The first round of the Chamber Music Competition is carried out based on the submitted video recordings by the Ensembles, i.e. personal data processed by the University, as well as the images and voices of the members of the Ensembles.</p> <p>The Ensembles include the repertoires for the first and second round in the application form.</p>
Duration of data storage:	<p>The University deletes the personal data of those who do not pass the first round within 15 days of the official notification of the results.</p> <p>Personal data of applicants passing the first round are stored for a different amount of time, considering that keeping personal data provided during the online application for a longer period of time is justified, personal data in this case is stored for 15 days after the closing of the Chamber Music Competition.</p>
Recipients:	<p>Chamber Music Department. Communications and Media Contents Directorate. Jury Members of the Chamber Music Competition. Liszt Academy Foundation. The data processor appointed by the University.</p>
Obligation to provide personal data:	<p>Completing the application form is a requirement of the participation in the Chamber Music Competition.</p>
Is there data transfer to third-party countries:	<p>Not occurring.</p>
Is there automatic decision making?	<p>Not occurring.</p>

<sup>1</sup> In the case of applicants under the age of 18, the consent of the legal guardian is required for the personal data processing and for the making and use of photographs, audio and video recordings.



Names and nationalities of applicants qualifying for the second round and award winners are published online on the websites of the University (particularly: the official website and Facebook page of the University).

### **Photographs, audio and video recordings made during the gala concert of the Chamber Music Competition**

The University shall take photographs and make audio and video recordings during the gala concert of the Chamber Music Competition, which may be available on the online communication interfaces of the University (particularly the official website of the University, Facebook and Instagram pages).

Video recordings made during the gala concert of the Chamber Music Competition may also be available on the Youtube channel of the University.

Photographs as well as audio and video recordings may be available indefinitely on the websites mentioned above.

### **Personal data processing related to the payment of the prize in the case of the awarded Ensembles**

The University hereby informs the applicants that the prizes will be paid by the Liszt Academy Foundation to the members of the awarded Ensembles.

If an Ensemble is one of the winners of the Chamber Music Competition, the University will forward the personal data necessary for the payment of the prize to the Foundation of the Liszt Academy.

### **Retention of the e-mail address of the members of the awarded Ensembles for a longer period of time**

The University shall retain the e-mail addresses of the members of the Ensembles winning an award for two years after the closing of the Chamber Music Competition in order to be able to inform those concerned of the opportunities to hold a concert or performance organized by the University.

## **II. Access to data and data security measures**

Data given during the online application is accessible by the following persons:

- a) staff member of the Communications and Media Contents Directorate participating in the application process of the Chamber Music Competition;
- b) appointed staff member of the Chamber Music Department.

Staff members of the University may only know and handle the personal data provided during the application and the organization of the Chamber Music Competition.



The University shall provide the members of the jury only with the data (name and video recording) necessary to make a decision on the qualification for the next round.

The University shall take appropriate measures to protect the personal data from, inter alia, unauthorized access or the unauthorized alteration thereof. For this reason, e.g. it operates modern and up-to-date network border protection devices and endpoint security software, and continuously monitors the status of its systems.

In the case of the winners, the University shall forward the personal data necessary for the payment of the prize to the Liszt Academy Foundation.

The University uses an external service provider to store personal data (Netrix Számítástechnikai és Informatikai Korlátolt Felelősségű Társaság [Netrix Media Systems Ltd.], seat: Falk Miksa Str. 12. Budapest 1055, registration number: 01-09-706619). The external service provider also performs the support services of the University's website.

The University shall make all efforts to ensure that no data protection incident occurs, should such an incident occur nevertheless, it will respond to the incident within the timeframe specified in the GDPR and its internal regulations - no more than 72 hours - and it shall make the appropriate reports.

The University regularly tests the effectiveness of its technical and organizational measures adopted to guarantee the security of data processing.

### **III. Rights related to data processing:**

- a) access to personal data – access to the data processed by the University may be requested;
- b) information on personal data – information on personal data processed by the University may be requested;
- c) rectification of personal data – in case of inaccurate data processing, rectification or correction of personal data may be requested;
- d) restrictions on the processing of personal data – restrictions on the processing of personal data may be requested (e.g. in case of disputing the accuracy of the personal data);
- e) right to object (if the legal ground for data processing is a legitimate interest or based on the public interest – Article 6 section (1) point f) of the GDPR) – in case of objection the University may not handle the personal data any further, unless the necessity of data processing is proven by compelling legitimate reasons which take precedence over the interest, right and freedom of the party concerned, or which are in connection with the submission, enforcement or protection of legal claims;
- f) right to data portability (if the legal grounds for data processing are the voluntary and explicit agreement of the party concerned or entering into a contract with the party concerned – Article 6 section (1) point a) and point b) of the GDPR ) –



requesting to make the personal data available in a commonly used and machine-readable format, and requesting the personal data to be transferred to another controller is possible;

- g) erasure of personal data – if there is no other legal reason for data processing, the deletion of personal data may be requested.

Regarding personal data that is processed based on consent, consent may be withdrawn at any time. In case of withdrawing consent the University shall erase the personal data. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

In order to exercise the rights related to data processing, please turn to the University staff, who will respond to the request as soon as possible, but no later than within 15 days.

Contact details: [adatkezeles@zeneakademia.hu](mailto:adatkezeles@zeneakademia.hu)

#### **IV. Possibilities of legal remedy related to data processing:**

1. The data protection officer of the University in the event of a complaint concerning the University's data processing may be contacted, who shall investigate the procedure in question.
2. The National Data Protection and Freedom of Information Authority may also be contacted. (Seat: Falk Miksa Str. 9-11, Budapest 1055, postal address: Pf. 9, Budapest 1363, e-mail: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu), website: [www.naih.hu](http://www.naih.hu).)
3. In the event of unlawful data processing, the complainant may turn to the court ([birosag.hu/a-birosagi-szervezet](http://birosag.hu/a-birosagi-szervezet)).